EACL 2024: CALL FOR EXPRESSIONS OF INTEREST

The European Chapter of the Association for Computational Linguistics (EACL) invites expressions of interest to host the 2024 EACL conference, to be held in Europe, the Middle East or Africa (EMEA) in Spring (preferably April) 2024. The 2024 conference will be the 18th meeting of the EACL, which will then take place yearly.

At this stage, we seek draft proposals from prospective bidders. These will be evaluated and promising bidders will be asked to provide additional information for the final selection. The EACL Board will appoint the general chair for the conference, the programme committee co-chairs, and all other chairs (tutorial co-chairs, workshop co-chairs, etc.), except for the local arrangements chair.

Draft proposals (due August 13th, 2022) should include information on all of the following items:

1. Proposed dates: in Spring (preferably April) 2024
2. Location: city and conference venue. Indicate whether the conference would be held at a university, hotel or convention center. Bear in mind that EACL is growing. While Gothenburg (EACL 2014) had 520 registered participants, Valencia (EACL 2017, the last Conference held in person) had 680 registered participants. So please suggest a location that could host 800+ people for plenary sessions, plus at least 4 conference rooms hosting parallel sessions (200-250 people each), a large poster or exhibit room; 11 rooms on the workshops/tutorials days among which at least two host 200 people and the others 60 persons; and rooms for demos, small meetings and registration
3. Local arrangements team: local chair/co-chair, committee, volunteer labour (e.g. students), registration handling. The local arrangements team will be responsible for activities such as arranging meeting rooms, equipment, refreshments, accommodation, on-site registration, participant internet access, the reception, the conference dinner, and working with the other chairs and the EACL Board to develop the budget and registration materials. Indicate whether a professional conference organizer (PCO) will be involved in the organization. Also, indicate whether any national/regional Computational Linguistics association would be on board of the local organization
4. Computing/wifi/audiovisual: whether there will be desktop/laptop in conference rooms and high-speed wireless Internet access, what the audiovisual facilities are
5. Printing of conference booklet
6. Food catering including breaks, reception, poster sessions and conference dinner
7. Social events including infrastructure for banquet/other social event and reception
8. Potential for local sponsorships
9. Opportunities for co-location with other meetings
10. The costs related to all of the above items, which should be indicated in the expenses spreadsheet (template provided below).
Proposals will be evaluated with respect to a number of criteria (unordered):

- Adequacy of conference and exhibit facilities for the anticipated number of registrants
- Adequacy of accommodations and food services (in a range of price categories) and proximity to the conference facilities
- Adequacy of expenses projections and expected surplus
- Appropriateness of proposed dates
- Geographical and national balance with regard to previous EACL and ACL conferences, and other major Natural Language Processing conferences held in EMEA
- Co-location with national/regional conferences
- Experience of the local arrangements team
- Local CL community support
- Local government and industry support
- Appropriateness of expected registration fees
- Accessibility of proposed site

To help with your bid, you can check:

- Successful bid for EACL 17
- EACL 17 spreadsheet bid template
- EACL 17 report

Reports, lessons learnt and successful bids from previous years:

- Final numbers for EACL 14
- Lessons learned from EACL 14
- Successful bid for EACL 14
- Successful bid for EACL 12
- Successful bid for EACL 09
- Successful bid for EACL 06

The EACL conference handbook:

- EACL conference handbook

Please send your expressions of interest electronically to the EACL Chair-elect:

Roberto BASILI
University of Rome, Tor Vergata, Italy
basili@info.uniroma2.it

The EACL board encourages groups who intend to submit a proposal to ask questions about how to prepare the proposal.

Important Dates:

- August 13th, 2022: Deadline for draft bids
- August 31st, 2022: Feedback to bidders and announcement of shortlist of bidders
- September 30th, 2022: Deadline for final bids
- October 15th, 2022: Final bid chosen
- April, 2024: EACL Conference