

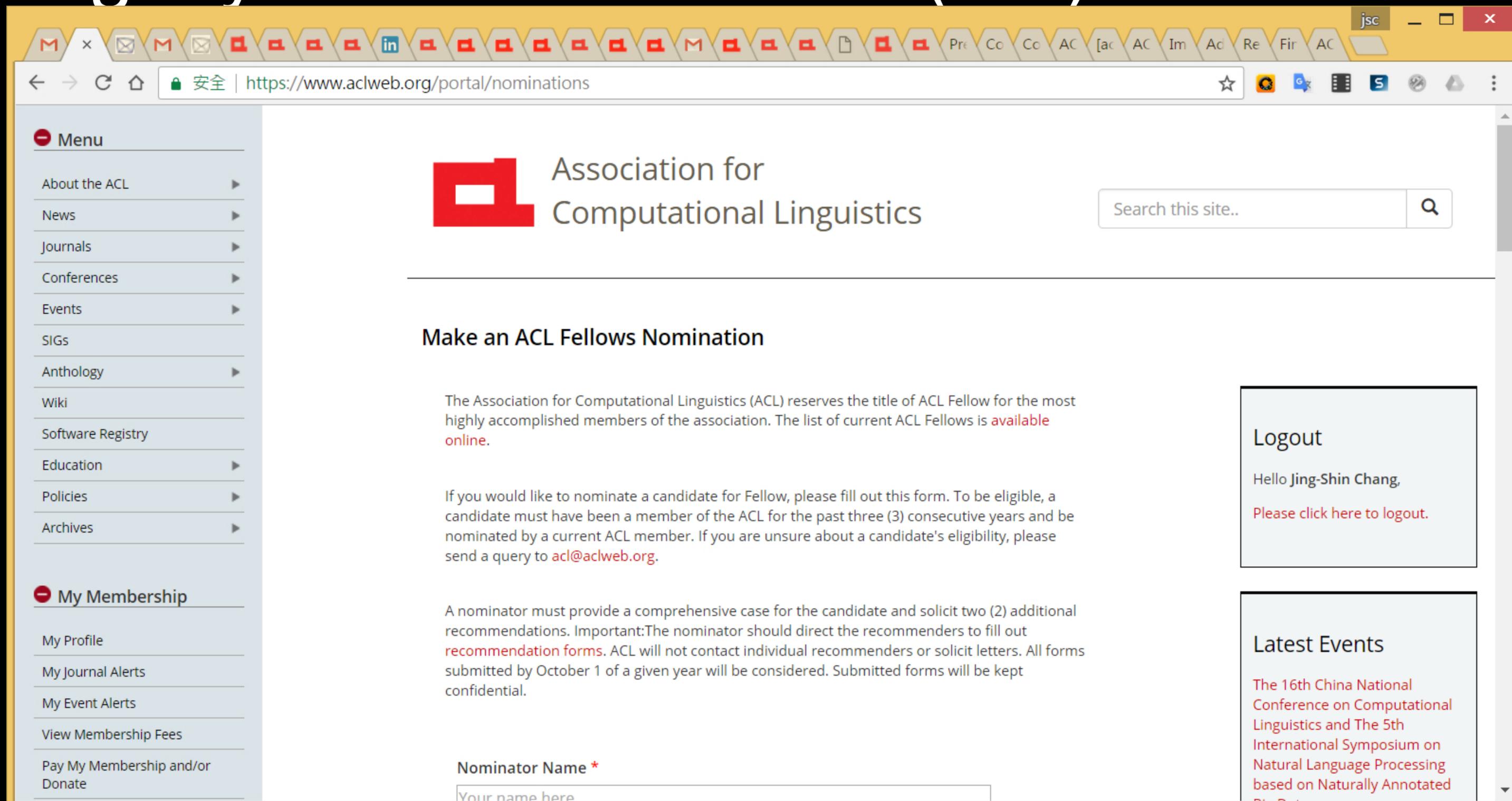
ACL Fellow Nomination & Recommendation System

Draft v1.0.11

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Last Update: 2017/06/20

Legacy Nomination Form (1/7)



The screenshot shows a web browser window with the URL <https://www.aclweb.org/portal/nominations>. The page features the ACL logo and the text "Association for Computational Linguistics". A search bar is located in the top right corner. The main content area is titled "Make an ACL Fellows Nomination" and contains two paragraphs of text. The first paragraph explains that the ACL reserves the title of ACL Fellow for highly accomplished members and provides a link to the list of current fellows. The second paragraph describes the nomination process, including the requirement for a comprehensive case and two recommendations, and states that forms submitted by October 1 will be considered. A form field for "Nominator Name" is visible at the bottom of the page.

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Association for Computational Linguistics

Search this site..

Make an ACL Fellows Nomination

The Association for Computational Linguistics (ACL) reserves the title of ACL Fellow for the most highly accomplished members of the association. The list of current ACL Fellows is [available online](#).

If you would like to nominate a candidate for Fellow, please fill out this form. To be eligible, a candidate must have been a member of the ACL for the past three (3) consecutive years and be nominated by a current ACL member. If you are unsure about a candidate's eligibility, please send a query to acl@aclweb.org.

A nominator must provide a comprehensive case for the candidate and solicit two (2) additional recommendations. Important: The nominator should direct the recommenders to fill out [recommendation forms](#). ACL will not contact individual recommenders or solicit letters. All forms submitted by October 1 of a given year will be considered. Submitted forms will be kept confidential.

Nominator Name *

Your name here

Logout

Hello [Jing-Shin Chang](#),
[Please click here to logout.](#)

Latest Events

[The 16th China National Conference on Computational Linguistics and The 5th International Symposium on Natural Language Processing based on Naturally Annotated](#)

Legacy Nomination Form (3/7)

The screenshot shows a web browser window with the URL <https://www.aclweb.org/portal/nominations>. The browser's address bar shows the page is secure. The page content includes a light blue sidebar on the left and a main form area on the right. The form has three sections, each with a title and a text input field:

- Highest degree held by candidate, institution, and year**
Degree *
[Empty text input field]
- Post-degree positions held by the candidate, with dates**
Positions *
[Empty text input field]
- Candidate's most significant research contributions (5-10 publications, linguistic resources, software artifacts, patents, or other contributions)**
Contributions *
[Empty text input field]

Legacy Nomination Form (4/7)

Candidate's most significant research contributions (5-10 publications, linguistic resources, software artifacts, patents, or other contributions)

Contributions *

Candidate's service activities

Service *

Proposed Fellow citation, to appear on the Fellows Certificate -- 20 words or fewer, chosen with care, that reflect the specific documented contributions; e.g. "For significant contributions to unification-based parsing, finite-state morphology, and example-based machine translation."

Legacy Nomination Form (5/7)

Candidate's service activities

Service *

Proposed Fellow citation, to appear on the Fellows Certificate -- 20 words or fewer, chosen with care, that reflect the specific documented contributions; e.g. "For significant contributions to unification-based parsing, finite-state morphology, and example-based machine translation."

Citation *

e.g., For significant contributions to the field of XYZ and the development of ABC

Recommender #1 name *

Legacy Nomination Form (6/7)

The screenshot shows a web browser window with the URL <https://www.aclweb.org/portal/nominations>. The page contains a nomination form with the following fields:

- Recommender #1 name ***:
- Recommender #1 address ***:
- Recommender #1 email ***:

- Recommender #2 name ***:
- Recommender #2 address ***:
- Recommender #2 email ***:

At the bottom right of the form is a button labeled "Submit Nomination".

At the bottom center of the page, there is a note: "Please address questions to fellows@aclweb.org".

Legacy Recommendation Form (1/3)

The screenshot shows a web browser window with the URL <https://www.aclweb.org/portal/recommendations>. The page features the ACL logo and name, a search bar, and a navigation menu on the left. The main content area is titled "ACL Fellows Recommendations Form" and contains introductory text, instructions for nominators and nominees, and a form with three required fields: Recommender Name, Recommender address, and Recommender email. A sidebar on the right includes a "Logout" section for a user named Jing-Shin Chang and a "Latest Events" section listing a conference in China.

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Association for Computational Linguistics

Search this site..

ACL Fellows Recommendations Form

The Association for Computational Linguistics (ACL) reserves the title of ACL Fellow for the most highly accomplished members of the association. The list of current ACL Fellows is [available online](#).

If you have been contacted by a nominator and have agreed to provide a recommendation, please fill out this form. If you would like to make a nomination yourself, please fill out [the nomination form](#). All forms submitted by October 1 of a given year will be considered. Submitted forms will be kept confidential.

Recommender Name *

Recommender address *

Recommender email *

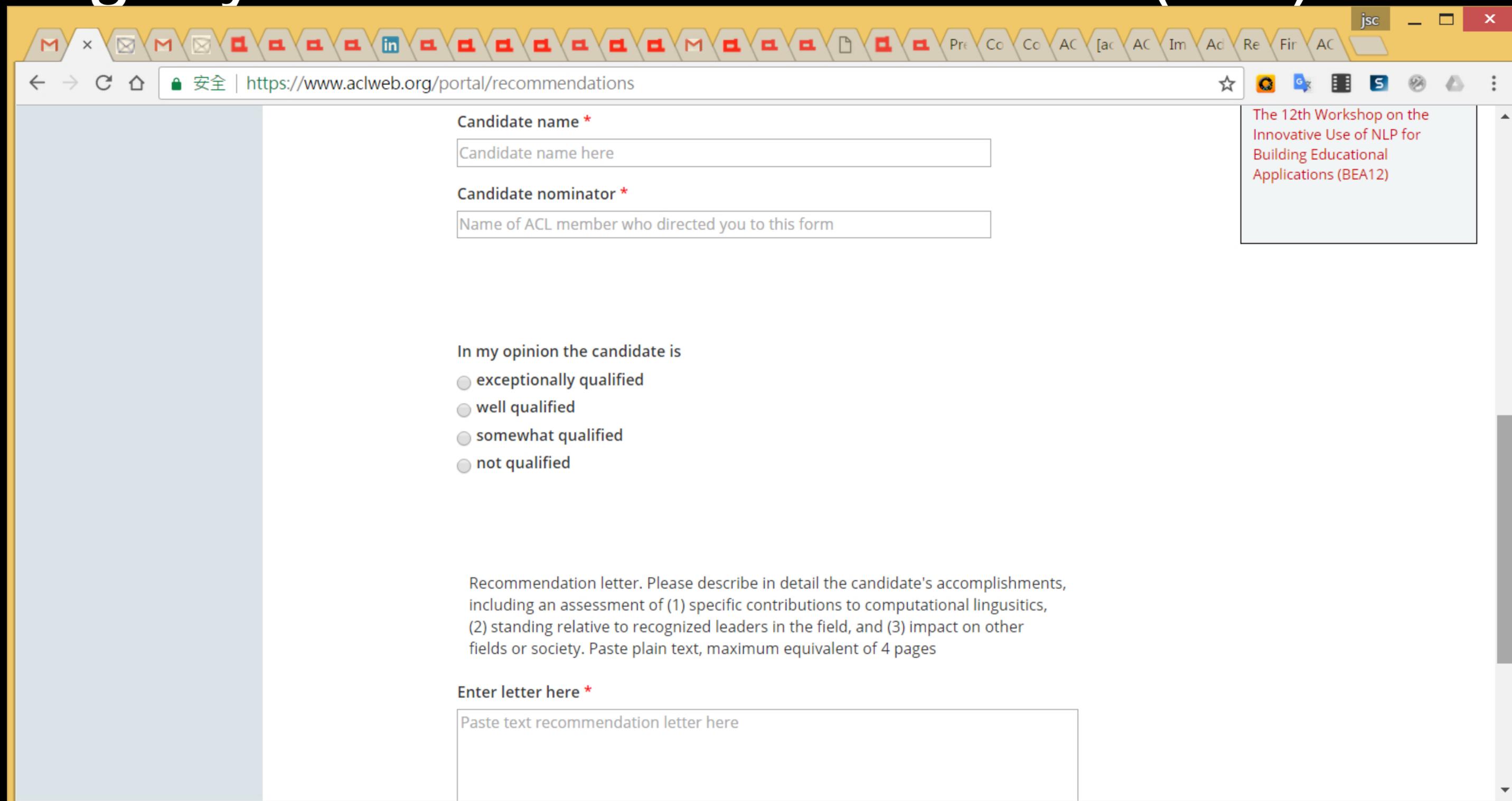
Logout

Hello **Jing-Shin Chang**,
[Please click here to logout.](#)

Latest Events

[The 16th China National Conference on Computational Linguistics and The 5th International Symposium on Natural Language Processing based on Naturally Annotated](#)

Legacy Recommendation Form (2/3)



安全 | <https://www.aclweb.org/portal/recommendations>

Candidate name *
Candidate name here

Candidate nominator *
Name of ACL member who directed you to this form

In my opinion the candidate is

- exceptionally qualified
- well qualified
- somewhat qualified
- not qualified

Recommendation letter. Please describe in detail the candidate's accomplishments, including an assessment of (1) specific contributions to computational linguistics, (2) standing relative to recognized leaders in the field, and (3) impact on other fields or society. Paste plain text, maximum equivalent of 4 pages

Enter letter here *
Paste text recommendation letter here

The 12th Workshop on the Innovative Use of NLP for Building Educational Applications (BEA12)

Legacy Recommendation Form (3/3)

The screenshot shows a web browser window with the URL <https://www.aclweb.org/portal/recommendations>. The page contains a form for submitting a recommendation letter. At the top, there are two radio button options: somewhat qualified and not qualified. Below these is a text area for the recommendation letter, with instructions: "Recommendation letter. Please describe in detail the candidate's accomplishments, including an assessment of (1) specific contributions to computational linguistics, (2) standing relative to recognized leaders in the field, and (3) impact on other fields or society. Paste plain text, maximum equivalent of 4 pages". The text area is labeled "Enter letter here *" and contains the placeholder text "Paste text recommendation letter here". A "Submit Recommendation" button is located at the bottom right of the form. Below the button, there is a note: "Please address questions to fellows@aclweb.org". At the bottom of the page, there is a red footer with the following text: "The Association for Computational Linguistics, 209 N. Eighth Street, Stroudsburg PA 18360, USA, acl@org.aclweb (unscramble me), (tel) +1-570-476-8006, (fax) +1-570-476-0860".

somewhat qualified
 not qualified

Recommendation letter. Please describe in detail the candidate's accomplishments, including an assessment of (1) specific contributions to computational linguistics, (2) standing relative to recognized leaders in the field, and (3) impact on other fields or society. Paste plain text, maximum equivalent of 4 pages

Enter letter here *

Paste text recommendation letter here

Submit Recommendation

Please address questions to fellows@aclweb.org

The Association for Computational Linguistics
209 N. Eighth Street, Stroudsburg PA 18360, USA
acl@org.aclweb (unscramble me), (tel) +1-570-476-8006, (fax) +1-570-476-0860

To Do: Revised System

- Goals & Methods
- Minimal Goals
- Draft UI (1.0)

Goals & Methods

- for details: See the shared doc on google drive
 - <https://drive.google.com/open?id=1MXPgFjeCSCvgnrTt84qsRZFwl7ejwsZOoNzITUgmaUk>

Goals & Methods

- 1. Nominations entered through the structured form should be stored in a **persistent database** and it should be possible to ****revise**** nominations up to the deadline.
 - define a unique id & folder for each nomination case (e.g., y2017-nominee-by-nominator-recomender1-recomender2)
 - upload files of recommendation letters (& other personal information) & save at the respective directories
 - can be re-uploaded & over-written if new version are available until deadline

Goals & Methods

- 2. The system should **prompt the additional two recommenders** to upload their recommendations (either through a structured form or in pdf, or both).
 - mailto: tags/button - automatic generation of letter of invitation to additional recommenders, with links to portal pages/forms

Goals & Methods

- 3. The nominating committee should be able to access the nominations and recommendations through the system when ****reviewing**** candidates.
 - provide download links to reviewers (or send attachments directly to reviewers)
 - create a new reviewer form for reviewers ??
 - (or discuss directly in a mailing list for reviewers??)

Goals & Methods

- 4. to keep track of who has written letters in the past and some info about the letter writers themselves.
 - we keep track of letter submitters each year as well
 - will do by storing nomination data for candidates

Goals & Methods

- - additional/auxiliary UI improvement over old UI
 - provide member status query functions (in advanced version)
 - bring personal information of nominator, recommenders, candidate automatically once they are entered or queried
 - pass to other forms if they had ever been entered or queried

Goals & Methods (minimum goal this year)

- “the absolute minimum to add this year is **confirmation of submission**, possibility of **revising submissions** before the deadline, and **a simple way for endorsers to upload** their endorsements after the submission has been created by the nominator (if possible with **email prompting**).”

Main Entry Points – 3 views (landing pages)

- Nominator View
 - Nominee view (legacy Nomination form+)
 - New nomination (for this year)
 - Latest nomination (for this year)
 - Past nomination (for past year)
 - => nomination form + recommendation form
 - Recommender contact
 - Send mail to additional recommenders
- Recommenders View
 - Nominee View (legacy Recommendation form+)
 - Recommendation data
- Reviewers View
 - Nominees View
 - Nomination & recommendation data from Nominators & Recommenders

Databases

- Nominee database
 - Current year, history archive – by year-nominator-recommenders, or
 - Newly created from Nominee form
- Member database
 - for membership authentication
 - Login to portal
- Policies & Regulation Pages (static)
 - Nomination regulations
 - Policies

Version 1.0

- Features:
 - Use **standard template form** (.doc) for editing & downloading & uploading
 - Repeated revision & uploading until deadline
 - Documents of past years can be downloaded for revision & re-upload
- Future releases:
 - improve query functions available from member database
- About the following UI slides:
 - **Numbering**: The following draft UI's are roughly numbered by their progress in the nomination process
 - 0 => 1.1 || 1.2 => 2.1 || 2.2
 - Physical pages that do not fit in the same slide are labeled with -a, -b, -c ...
 - **Yellow** buttons: **active** (White: inactive, maybe removable)
 - **Red/Pink** links/text: **new** features (wrt legacy version)

Draft UI (1.0)

- Nominator View
- Recommenders View
 - Similar to Nominator View (but simpler)
 - except the data file/recommendation form being uploaded is different
- Reviewers View (for Nomination Committee)

Main Entry

Nomination & Recommendation (0-a)

Make an ACL Fellows Nomination

The Association for Computational Linguistics (ACL) reserves the title of ACL Fellow for the most highly accomplished members of the association. The list of current ACL Fellows is [available online](#).

- All forms submitted by **October 1** of a given year will be considered. Submitted forms will be kept confidential.
- The nomination or recommendation you are about to submit is for year **\$Yxxxx**.
- **Nominator**: If you would like to nominate a candidate for Fellow, please press the **Nominator** button & **Upload** the nomination form or **Edit your current/past nominations**.
- **Recommender**: If you have been contacted by a nominator and have agreed to provide a recommendation, please press the **Recommender** button & **Upload or Edit** the recommendation form.
- **Reviewer**: If you are one of the nomination committee members for **\$Yxxxx**, please press the **Reviewer** button.

ACL Policies & Regulation

General Fellow Program Policies: http://aclweb.org/adminwiki/index.php?title=Fellows_Program

Diversity and Equity Policies:

http://aclweb.org/adminwiki/index.php?title=Promoting_Diversity_and_Avoiding_Bias

Nominator

Recommender

Reviewer

Nomination & Recommendation (0-b)

Download Empty Forms

- **Nomination Form:** [doc \(MS doc\)](#)
- **Recommendation Form:** [doc \(MS doc\)](#)

Nominator

Recommender

Reviewer

Nominator View

- 0.0 - Nomination Status
 - 0.0.1 – New nominator
 - 0.0.2 - With old submissions
 - New / Old Nomination Sessions
- 1.0 – New/Old Nomination Information
 - 1.1 - Download/Edit/Upload Nomination Data (loop: 1.1)
 - 1.2 - Eligibility of Candidate Query (by mail: 1.2) [Future: by database query]
 - 1.3 - Contact Recommenders (by mail: 1.3)
- 1.1 – Upload/Download Nomination Data
 - 1.1.1 – upload form
 - 1.1.2 – upload success confirmation
 - 1.1.3 – send upload confirmation letter (loop: 1.1.1-1.1.3, or start new/old nomination)
- 1.2 – Mail for Eligibility
- 1.3 – Mail to Recommenders

Nominator (0.0.1) – Nomination Status (1)

You don't have any nominations !!!

* Press the **New Nomination** button to start a new nomination.

New Nomination

Exit

Nominator (0.0.2) – Nomination Status (2)

* Note: Every nominator can nominate at most **2 (?)** candidates for a year.

You have the following nominations:

- Yxxxx-Candidate-Nominator-Recomm_1-Recomm_2-Ver-vv
- Yxxxx-Candidate-Nominator-Recomm_1-Recomm_2-Ver-vv
- Yyyyy-Candidate-Nominator-Recomm_1-Recomm_2-Ver-vv
-

- Press the **Old Nomination** button to revise a recent nomination of this year (Yxxxx).
 - (Check the one that would be recall.)
- Or Press the **New Nomination** button to start a new nomination.
- Or Click the above links to **Download and Edit** any nominations.

New Nomination

Old Nomination

Exit

Nominator (1.0-a) – New Nomination

Make an ACL Fellows Nomination

To be eligible, a candidate must have been a member of the ACL for the **past three (3) consecutive years out of the last 5 calendar years**, including the year when they are nominated, and be nominated by a current ACL member. If you are unsure about a candidate's eligibility, please send a query to acl@aclweb.org. (by pressing the **Mail for Eligibility** button.)

A nominator must provide a comprehensive case for the candidate and solicit two (2) additional recommendations.

Important: The nominator should direct the recommenders to fill out [recommendation forms](#). ACL will not contact individual recommenders or solicit letters. (Press the **Mail to Recommenders** button to send the invitation.)

To create a new nomination, complete the following personal information and upload your [nomination form](#) by pressing the **Nomination Data** button:

Nomination Data

Mail for Eligibility

Mail to Recommenders

Nominator (1.0-b) – New/Old Nomination

Nominator & Candidate

Nominator Name * : (manual or auto)

Nominator address * : (manual or auto)

Nominator email * : (manual or auto)

Candidate name * :

Candidate address * :

Candidate email * :

Recommender #1 name *

Recommender #1 address *

Recommender #1 email *

Recommender #2 name *

Recommender #2 address *

Recommender #2 email *

* Old Nomination & Current Session shall automatically fill personal information, whichever available, into these fields.
* New Nomination needs manual entry.

Nomination Data

Mail for Eligibility

Mail to Recommenders

Nominator (1.1.1) – Upload Form (1)

•The following form is intended for the following nomination for **Yxxxx (Version V-vv)**:

Nominator Name * : (auto)
Nominator address * : (auto)
Nominator email * : (auto)
Candidate name * : (auto)
Candidate address * : (auto)
Candidate email * : (auto)

•FileName: **[Browse]**

Nominator (1.1.2) – Upload Form (2)

- The form is uploaded successfully !!!
- A **confirmation letter** has been sent to your mail box at: nominator@dept.institute.

Press the **Nomination Status** button to **check the new status**,
and then start a new nomination, or
re-upload a revised nomination form (if necessary).

Nomination Status

Exit

Nominator (1.1.3) – Upload Confirmation

- Subject: [ACL-**Yxxxx**] Fellow Nomination Confirmed
- From: acl@aclweb.org
- To: **nominator@dept.institute.**
- CC: **acl-Yxxxx-Nomination-Committee@aclweb.org**
- Message:
 - Your nomination has been received ... summarized as follows:
 - Year: **Yxxxx**
 - Nominator: ...
 - Candidate: ...

Nominator (1.2) - Mail for Eligibility

- Subject: [ACL-**Yxxxx**] Fellow Nomination Query
- From: **nominator@dept.institute**
- To: **acl@aclweb.org**
- CC: **acl-Yxxxx-Nomination-Committee@aclweb.org**
- Message:
 - The eligibility of the following candidate is required ...
 - Year: **Yxxxx**
 - Nominator: ...
 - Candidate: ...

Nominator (1.3) – Mail to Recommenders

- Subject: [ACL-**Yxxxx**] Fellow Nomination - Invitation for Recommendation
- From: **nominator@dept.institute**
- To: recommender-1@institute1, recommender-2@institute-2
- CC: acl@aclweb.org, **acl-Yxxxx-Nomination-Committee@aclweb.org**
- Message:
 - Invite you to write a letter of recommendation for the following fellow candidate:
 - Year: **Yxxxx**
 - Nominator: ...
 - Candidate: ...
 - URL: Nomination & recommendation page

Recommender View

- 0.0 – Recommender Status
 - 0.0.1 – No invitation
 - 0.0.2 – List of invitation
 - Upload Recommendation
- 1.0 – Upload/Download Nomination Data
 - 1.0.1 – upload form
 - 1.0.2 – upload success confirmation
 - 1.0.3 – send upload confirmation letter (loop: 1.1.1-1.1.3, or start new/old nomination)

Recommender (0.0.1) – Status (1)

You are not invited for any recommendations !!!

* If you want to start a new **nomination by yourself**, press the **New Nomination** button.

New Nomination

Exit

Recommender (0.0.2) – Status (2)

You are invited to recommend the following nominations this year (Yxxxx):

- Yxxxx-Candidate-Nominator-Recommnder-Ver-vv
- Yxxxx-Candidate-Nominator-Recommnder-Ver-vv
-

• Press the **Upload Recommendation** button to submit your recommendation for the selected one.

• Or Click the above links to **Download and Edit** any current recommendation letters.

Upload Recommendation

Exit

Recommender (1.0.1) – Upload Form (1)

•The following form is intended for the following nomination for **Yxxxx (Version V-vv)**:

Nominator Name * : (auto)

Nominator address * : (auto)

Nominator email * : (auto)

Candidate name * : (auto)

Candidate address * : (auto)

Candidate email * : (auto)

Recommender name * : (auto)

Recommender address * : (auto)

Recommender email * : (auto)

•FileName: **[Browse]**

Recommender (1.0.2) – Upload Form (2)

- The recommendation form is uploaded successfully !!!
- A **confirmation letter** has been sent to your mail box at: recommender@dept.institute.rec
- CC: nominator@dept.institute.

Press the **Recommendation Status** button to **check the new status**,
and then start a new recommendation
or **re-upload** a revised recommendation form (if necessary).

Recommendation Status

Exit

Recommender (1.0.3) – Upload Confirmation

- Subject: [ACL-**Yxxxx**] Fellow Recommendation Confirmed
- From: acl@aclweb.org
- To: recommender@detp.institute.rec, nominator@dept.institute.
- CC: acl-Yxxxx-Nomination-Committee@aclweb.org
- Message:
 - Your recommendation has been received ... summarized as follows:
 - Year: **Yxxxx**
 - Nominator: ...
 - Candidate: ...
 - Recommender: ...

Reviewers View

- 0.0 – Reviewer Status
 - 0.0.1 – Login with PIN
 - 0.0.2 – List of nomination this years
 - Mailing list
 - Review form (?) [Future version]

Reviewer (0.0.1) – Login

Only nomination committee members have access to the nomination materials.

Please enter the PIN you received:

- email: reviewer@institute (auto)
- PIN: xxxxxxxxxxxxxxxxxxxxxxx
- PIN (confirm): xxxxxxxxxxxxxxxxxxxxxxx

Login

Exit

Reviewer (0.0.2) – Nomination Data

We have the following nominations for this year Yxxxx:

- Yxxxx-Candidate-Nominator-Recomm_1-Recomm_2-Ver-vv
- Yxxxx-Candidate-Nominator-Recomm_1-Recomm_2-Ver-vv
- Yxxxx-Candidate-Nominator-Recomm_1-Recomm_2-Ver-vv
-

- Click the above links to **Download** the current nominations.

- The mailing list for the nomination committee is here: acl-Yxxxx-Nomination-Committee@aclweb.org



End